What are the benefits of being a Chair, PC or RC member?
What are the benefits of being a Chair, PC or RC member?

Program Chairs, PC members, and RC members are volunteers and receive no compensation of any kind. That being said, being a chair or member of the ICSE PC or RC committees is an honor in our community. It recognizes a high level of research expertise and a high level of trust in their ability to assess submissions.
Reason 1: Thank you
Reason 2: Get in Sync
Team

• 2 Co-Chairs, GC
• 51 Program Committee Members
• 27 Review Committee Members (new)
• Student Assistants
• CyberChair
Key Responsibilities

• Select papers for main track of 2015
Key Responsibilities

• Select papers for main track of 2015
• Provide authors with constructive feedback
Fulfilling Responsibilities

<table>
<thead>
<tr>
<th>Write reviews that serve</th>
<th>PC</th>
<th>RC</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Committee to make decisions</td>
<td>~20 submissions</td>
<td>~10 submissions</td>
</tr>
<tr>
<td>• Authors to improve their work</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Participate in online discussions to</th>
<th>PC</th>
<th>RC</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Clarify reviewer’s positions</td>
<td>12 days</td>
<td>12 days</td>
</tr>
<tr>
<td>• Summarize concerns and support</td>
<td>Lead and summarize</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Attend PC Meeting in PISA Dec 12-13</th>
<th>PC</th>
<th>RC</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>2 full Days</td>
<td>-</td>
</tr>
</tbody>
</table>

Meet the deadlines!
Writing Reviews

• **Content**
  – Clearly explain reasons for rejection / acceptance
  – Constructive, complete, specific, well supported

• **Attitude**
  – Find reasons to accept good papers
  – Details can be fixed for camera-ready version
  – Use *Categories* to position intended contribution

• **Structure and Grading**
  – Summary, Points in Favor, Points Against, Details
  – Use “ABCD” grading scale, make consistent with review

*Meet the deadlines!*
Online Discussions

• Ask clarifying questions
• Understand different positions
• RC: make sure your “voice” is heard
• PC Lead: launch and summarize

Meet the deadlines!
Submission Sept 5th

Reviewing format and scope

Bidding PC + RC → Reviewing 1st phase PC + RC

Reviewing 2nd phase PC

Online discussion PC + RC

Selective Additional Reviews PC

Summarize Discussion PC

PC Meeting

Final notifications

100 days

Desk rejection notices
Submissions that do not meet the format, scope, and criteria

Early rejection notices
Submissions without supportive review & with enough reviewing expertise
Wrinkles

• Submissions have Topics and Categories
• Committees members submissions treated as any other, but won’t receive early notification
• May add a 4th reviewer after online discussion
• Submissions with enough support after online discussion will be accepted without discussion @PC
• Summary will drive discussion @PC meeting
• No shepherding / no rebuttal
We will send timely reminders and detailed information about each step in the process.
## Timeline

<table>
<thead>
<tr>
<th>Date</th>
<th>Activities</th>
<th>PC</th>
<th>RC</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sept 8 - 11</td>
<td>Bidding for papers</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>Sept 16 - Oct 25</td>
<td>First round of reviews</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>Oct 30 - Nov 16</td>
<td>Second round of reviews</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Nov 18 - 30</td>
<td>Online discussion</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>Dec 5 -</td>
<td>Summarize discussion</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Dec 2 - 8</td>
<td>Selective additional reviews</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Dec 12 - 13</td>
<td>PC meeting</td>
<td></td>
<td>X</td>
</tr>
</tbody>
</table>

We will send timely reminders and detailed information about each step in the process.
PC meeting

- Scuola Superiore S. Anna, Pisa
- December 12 - 13
- Details forthcoming
In Sync

• Got questions, suggestions, are stuck? Ask/tell
• Regular emails for next 6 months
• Perform tasks by deadlines
• FAQ in ICSE submission site
• Authors/committees evaluation
TODO

• Schedule time in your calendars for bidding, reviewing, and discussing
• Let us know if you got questions
• Promote conference (link to CFP?)
• Prepare your submissions
ICSE 2015
Program and Review Committees Meeting

Gerardo Canfora
Sebastian Elbaum